

WAVERLEY BOROUGH COUNCIL  
EXTRAORDINARY COUNCIL MEETING  
7 JUNE 2023

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Title:

Proposed changes to the size, composition and terms of reference of Waverley Borough Council's committees.

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The Standards and General Purposes Committee met at 4pm on Wednesday 7 June 2023 to consider proposed amendments to the Council's constitution in respect of amendments to the size, composition and terms of reference and arrangements.

Having taken into account all options and officer advice presented, and representations made, the Standards and General Purposes Committee recommends to Council that with immediate effect:

- 1. the Council's 'Audit Committee' be re-named the 'Audit and Risk Committee' and that authority be delegated to the Monitoring Officer to amend the constitution to reflect the change.**

Reason for the recommendation: to better reflect the remit of the Committee which includes both the audit and risk management functions.

- 2. the size of the 'Audit Committee' or 'Audit and Risk Committee' be reduced from 8 councillors to 7 and authority be delegated to the Monitoring Officer to amend the constitution to reflect the change.**

Reason for the recommendation: to reflect the change in the size of the council.

- 3. the size of Council's Standards and General Purposes Committee be reduced from 9 councillors to 7 and authority be delegated to the Monitoring Officer to amend the constitution to reflect the change.**

Reason for the recommendation: to reflect the change in the size of the council.

- 4. the size of the Licensing and Regulatory Committee be reduced from 12 councillors to 11 and authority be delegated to the Monitoring Officer to amend the constitution to reflect the change.**

Reason for the recommendation: to reflect the change in the size of the council.

With regards to the Council's arrangements for planning committees, the Standards and General Purposes Committee further recommends that with immediate effect:

5. the Eastern and Western Planning Committees be abolished and replaced by one Planning Committee comprising 15 members appointed in accordance with political balance who have completed mandatory training requirements, not to include any member of the Executive, with terms of reference to include determination of planning applications from anywhere in the borough that are not delegated to the Joint Executive Head of Planning Development; and, with members being able to be substituted by any member of the Council who has undertaken the mandatory training requirements from the same political group as the absent member, other than an Executive member; and Ward members not to be permitted to participate in the debate nor vote for the determination of any applications in their Ward but be able to make representations to open and close the committee debate on such applications in accordance with current Council Procedure Rules.

6. The Standards & General Purposes Committee receives a report in 12 months to review the performance and effectiveness of the new planning committee.
7. The Standards and General Purposes Committee receives a report reviewing the delegations to the Executive Head of Planning Development within the Council's Officer Scheme of Delegation.
8. The Standards and General Purposes Committee receives a report reviewing the Planning Committee procedure rules within the Constitution.
9. Subject to the outcome of Council consideration of the Committee's proposals, Council notes the revised proportional allocation of committee seats set out in Appendix 1.